**Main Form Questions**

Project Title:

Total Amount Requested:

Name and Title of Primary Contact:

Campus Affiliation (Name of Organization, Department, or Office):

Email Address:

\*Status:

-Student

-Staff

-Faculty

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Instructions: Please fill in answers to the following 10 questions. You may copy and paste your text from another document, if you wish.

Project Description.

Provide a summary of your project.

Student Input and Endorsement

How has your project sought student input and endorsement? This could include focus groups, presentation to the SGA Student Sustainability Committee, student org endorsement, etc.

Anticipated Outcomes/Impact

What outcomes do you anticipate? Discuss environmental benefits, impact on the student experience, and the education and outreach potential. If the project has environmental benefits, please quantify those benefits in terms of kilowatt-hours saved, tons of greenhouse gas emissions reduced, gallons of storm-water treated, etc.

Project Benchmarking.

Have similar projects been implemented on other campuses? Have they been successful? How does this project differ?

Accountability.

How will you measure and evaluate your project’s progress and success?

Cost Savings.

Will the project result in expected cost savings? If yes, what is the payback period?

Project Self Sufficiency.

What is the total project budget? What is your plan for sustained funding? Is this project receiving funding from other sources? If so, please explain.

Project Lifespan.

What is the expected lifespan of the project? Who will be responsible for overseeing it during that time?

Project Sustainability/Accountability

How will you ensure the sustained existence/maintenance of this project (including reporting requirements) once you are no longer involved? If the project will conclude while you are involved, what will happen to the materials purchased for the project and how will you return the project site to its original condition?

Potential

How can your project be scaled for broader campus application beyond the initial phase?

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Budget Form: Please provide an explanation/justification for each line item for which funding is requested. [NOTE: All items are not required.]

Resource Materials (Amount and Explanation)

Educational Supplies (Amount and Explanation)

Student Support (Amount and Explanation)

Staff Support

Community Member Support (Amount and Explanation)

Other (Amount and Explanation)

Total Requested:

Comments or additional justification: